
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**CONNERTON WEST
COMMUNITY DEVELOPMENT DISTRICT**

The Regular Meeting of the Board of Supervisors of Connerton West Community Development District was held on **Monday, January 9, 2017 at 4:02 p.m. and called to order at 4:02 p.m.** at Club Connerton, 21100 Fountain Garden Way, Land O' Lakes, FL 34638.

Present and constituting a quorum:

Richard Dombrowski	Board Supervisor, Vice Chairman
Peter Rundel	Board Supervisor, Assistant Secretary
Bryan Gifford	Board Supervisor, Assistant Secretary

Also present were:

Greg Cox	Regional District Manager, Rizzetta & Company
Roy Van Wyk	District Counsel, Hopping Green & Sams, P.A.
Lara Bartholomew	District Engineer, Heidt Design
Patrick Boser	Cardno, Inc.
Jordan Schrader	Clearview Land Design (via conf. call)
Audience	

FIRST ORDER OF BUSINESS

Call to Order

Mr. Cox called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

Mr. Patrick Storer spoke of several topics including the current Field Inspection report; the Sheriff's Deputy patrol schedule; the up-lighting on signage; and hog damage.

Mr. Joe Kamaretta requested information regarding the Gardens sign and incorrect street signs.

THIRD ORDER OF BUSINESS

Request for Qualifications (RFQ) for the District Engineer

Mr. Cox presented qualification submissions from Clearview Land Design, Cardno and JMT Engineering for the Board to consider for the selection of a new District Engineer. Mr. Van Wyk discussed the Rules of Procedure as they explain the process to follow by the Board. Following a discussion of the qualifications, the Board acted to rank them.

On a motion from Mr. Gifford, seconded by Mr. Dombrowski, the Board of Supervisors' unanimously approved the District Engineer qualification submission rankings as Clearview Land Design; ranked #1 Cardno; ranked #2 and JMT Engineering; ranked #3, and authorized staff to proceed with the contract negotiations with Clearview Land Design, for the Connerton West CDD.

FOURTH ORDER OF BUSINESS

Consideration of Minutes of the Board of Supervisors' Meeting held on December 5, 2016

Mr. Cox presented the meeting minutes of the Board of Supervisors' meeting held on December 5, 2016. There were no changes.

On a Motion by Mr. Gifford, seconded by Mr. Dombrowski, with all in favor, the Board of Supervisors unanimously approved the minutes of the Board of Supervisors' Meeting held on December 5, 2016 as presented for the Connerton West Community Development District.

FIFTH ORDER OF BUSINESS

Consideration of Operation and Maintenance Expenditures for November 2016

Mr. Cox presented the Operations and Maintenance expenditures for November 2016.

On a Motion by Mr. Gifford, seconded by Mr. Rundel, with all in favor, the Board of Supervisors unanimously ratified the Operations and Maintenance expenditures for November 1-30, 2016 totaling \$143,364.44 for the Connerton West Community Development District.

SIXTH ORDER OF BUSINESS

Monthly Landscape Maintenance Update

Mr. Roy Harris, with Brightview, provided a maintenance update to the Board and responded to their questions. The Board discussed the poor status of the Snapdragons and also discussed how deer were eating the Pansies.

The Board requested that Brightview trim back some of the entrance plants to allow the up-lighting to better illuminate the entrance monuments.

SEVENTH ORDER OF BUSINESS

Consideration of BrightView Landscape Proposal for Sod Replacement for Damage by Wild Hogs

The Board discussed and tabled the proposal so that staff could research the true ownership of the pond.

EIGHTH ORDER OF BUSINESS

Consideration of BrightView Landscape Proposal for the Plant Replacement at Pleasant Plains & US 41

The Board discussed and tabled the proposal so that staff could evaluate if the developer would be interested in landscaping the median or if McDonald's should replace the landscaping that was taken out.

NINTH ORDER OF BUSINESS

Consideration of BrightView Landscape Proposal for Fill In at Winsome Way Cul Sac

The Board discussed and requested that Brightview change the proposal to remove the existing plants and sod the area along with having Ballenger Irrigation modify the irrigation to support the sod.

TENTH ORDER OF BUSINESS

Consideration of BrightView Landscape Proposal for Fill in of Missing Plant Material at the Corner of Blue Mist & Pleasant Plains

The Board discussed and requested that staff research to determine actual ownership and responsibility for the area being proposed.

ELEVENTH ORDER OF BUSINESS

Consideration of BrightView Landscape Proposal for the Division of Perennial Beds and Annual Beds

On a Motion by Mr. Gifford, seconded by Mr. Dombrowski, with all in favor, the Board of Supervisors unanimously approved the BrightView Landscape Proposal for Division of Perennial Beds and Annual Beds in the amount of \$9,710.07 for Connerton West Community Development District.

TWELFTH ORDER OF BUSINESS

Consideration of BrightView Landscape Proposal for the Installation of Pine Bark and Pine Straw Mulch

On a Motion by Mr. Dombrowski, seconded by Mr. Rundel, with all in favor, the Board of Supervisors unanimously approved the BrightView Landscape Proposal for the Installation of Pine Bark Mulch in the amount of \$38,251.71 for Connerton West Community Development District.

In addition, Mr. Gifford requested that Brightview submit a proposal to modify the plant bed near the entrance to The Arbors at Westerland Drive to remove the mulch and add sod.

THIRTEENTH ORDER OF BUSINESS

**Consideration of Ballengers Irrigation
Modification Report for the Division of
Perennial Beds and Annual Beds**

On a Motion by Mr. Rundel, seconded by Mr. Dombrowski, with all in favor, the Board of Supervisors unanimously approved the Ballenger Irrigation modification proposal with the lesser cost modification options for Connerton West Community Development District.

FOURTEENTH ORDER OF BUSINESS

**Consideration of Resolution 2017-07,
Adopting Fiscal Year 2016/2017 Revised
Meeting Schedule**

On a Motion by Mr. Gifford, seconded by Mr. Dombrowski, with all in favor, the Board of Supervisors unanimously adopted Resolution 2017-07, Fiscal Year 2016/2017 Revised Meeting Schedule for Connerton West Community Development District.

FIFTEENTH ORDER OF BUSINESS

**Consideration of Resolution 2017-08,
Delegation CWCD**

On a Motion by Mr. Rundel, seconded by Mr. Gifford, with all in favor, the Board of Supervisors unanimously adopted Resolution 2017-08, Delegation CWCD for Connerton West Community Development District.

SIXTEENTH ORDER OF BUSINESS

**Discussion of Pond & Waterway
Maintenance Agreements**

The Board members discussed the proposals from Cardno for pond maintenance and mitigation area maintenance. They tabled the proposal for pond maintenance so that specific ponds could be researched to determine ownership and maintenance responsibilities. They also tabled the proposal for mitigation area maintenance for Village Two – Phase 3A for the same reason.

On a Motion by Mr. Dombrowski, seconded by Mr. Gifford, with all in favor, the Board of Supervisors unanimously approved the proposal from Cardno for quarterly mitigation area maintenance at \$1,800 per event for Village One for Connerton West Community Development District.

On a Motion by Mr. Rundel, seconded by Mr. Dombrowski, with all in favor, the Board of Supervisors unanimously approved the proposal from Cardno for quarterly mitigation area maintenance at \$1,800 per event for M13 and M17 and \$1,550 per event for monthly maintenance of M14, M15, M16 and M18 for Connerton West Community Development District.

SEVENTEENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

No report. Mr. Rundel provided Mr. Van Wyk with a draft Waiver of the Park Policies for him to review and revise as necessary for future Board consideration.

B. District Engineer

No report.

C. District Manager

Mr. Cox reminded the Board that the next Board meeting is scheduled for February 6, 2017 at 4:00 p.m. at Club Connerton, 21100 Fountain Garden Way, Land O' Lakes, FL 34638. Mr. Cox presented a summary of the November 2016 unaudited financials to the Board.

EIGHTEENTH ORDER OF BUSINESS

Additional Audience Comments

Mr. Storer requested information regarding how he could contact the developer. He also discussed additional hog damage he has observed in the area.

The Board members requested that Mr. Cox reach out to Jerry the Trapper regarding starting up service again for the District.

NINETEENTH ORDER OF BUSINESS

Supervisor Requests

Mr. Rundel asked that staff inspect the playground areas to check for safety maintenance. He requested staff seek a proposal to have inoperative in-ground up-lights at the Magnolia Park area removed. He requested staff to research information regarding the cost to install benches for the gazebos at Magnolia Park. He requested staff obtain a proposal to remove the stones from the Magnolia Park area and replace with either sod or mulch. Lastly, Mr. Rundel discussed the problems with how the roadway arrows are laid out and he was informed that this would be a County issue to resolve.

TWENTIETH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Dombrowski, seconded by Mr. Rundel, with all in favor, the Board adjourned the meeting at 6:17 p.m. for the Connerton West Community Development District.


Assistant Secretary


Chairman / ~~Vice-Chairman~~