

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**CONNERTON WEST
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of Connerton West Community Development District was held on **Monday, February 1, 2016 at 4:06 p.m.** at Club Connerton, located at 21100 Fountain Garden Way, Land O' Lakes, FL 34638.

Present and constituting a quorum:

Stewart Gibbons	Board Supervisor, Chairman
Peter Rundel	Board Supervisor, Assistant Secretary
Richard Dombrowski	Board Supervisor, Assistant Secretary
Bryan Gifford	Board Supervisor, Assistant Secretary

Also present were:

Greg Cox	District Manager, Rizzetta & Company, Inc.
Roy Van Wyk	District Counsel, Hopping Green & Sams, P.A.
Lara Bartholomew	District Engineer, Heidt Design
Tyree Brown	Operations Manager, Rizzetta & Company, Inc.
Audience	

FIRST ORDER OF BUSINESS

Call to Order

Mr. Cox called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

There were no audience comments.

THIRD ORDER OF BUSINESS

Consideration of Minutes of the Board of Supervisors' Meeting held on January 4, 2016

On a Motion by Mr. Dombrowski, seconded by Mr. Gifford, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' Meeting held on January 4, 2016, for Connerton West Community Development District.

FOURTH ORDER OF BUSINESS

Consideration of the Operation and Maintenance Expenditures for December 2015

On a Motion by Mr. Gifford, seconded by Mr. Dombrowski, with all in favor, the Board of Supervisors accepted the Operation and Maintenance Expenditures for December 2015 (\$102,467.97) for Connerton West Community Development District.

FIFTH ORDER OF BUSINESS

Consideration of Resignation of Mr. Randy Cook

On a Motion by Mr. Dombrowski, seconded by Mr. Gifford, with all in favor, the Board of Supervisors accepted the resignation of Mr. Randy Cook from Seat # 5 of the Board of Supervisors, with a term of office of 2014-2018, effective February 2, 2016, for Connerton West Community Development District.

Mr. Cox and Mr. Van Wyk explained the process of appointing a replacement for Mr. Cook, and the Board members discussed and agreed that they would aim for the April meeting to make an appointment, to give everyone time to consider the options, and to give residents an opportunity to submit their information if interested.

Mr. Rundel nominated Mr. Dombrowski to replace Mr. Cook as Vice-Chairman of the Connerton West Community Development District Board of Supervisors. Mr. Dombrowski nominated Mr. Gifford as Vice-Chairman.

With a show-of-hands vote, there was a 3-1 vote for Mr. Dombrowski as Vice-Chairman. The Board requested Mr. Cox to bring the appropriate resolution to the next meeting to set the officers for the District based on this decision.

SIXTH ORDER OF BUSINESS

Consideration of Request to Cut Back Conservation Area

Mr. Cox presented a request from Mr. Mike Plude, 8434 Westerland Ave., to have CDD owned property next to his house cut back. The District Engineer presented maps that reflected the area and the boundaries of the wetland and wetland buffer. Ms. Bartholomew explained that the District would not be permitted to cut areas within the wetland buffer area.

On a Motion by Mr. Dombrowski, seconded by Mr. Rundel, with all in favor, the Board unanimously authorized the District Engineer to have the area next to 8434 Westerland Ave. surveyed and marked to identify the wetland and wetland buffer area boundaries, for Connerton West Community Development District.

SEVENTH ORDER OF BUSINESS

Monthly Landscape Maintenance Update

Mr. Brown presented the monthly Field Inspection report and responded to questions from the Board.

EIGHTH ORDER OF BUSINESS

Consideration of Landscape Proposals

Mr. Jeff Blackburn, with Valleycrest, presented proposals related to the landscape renovation of the Garden Party areas. The proposals included pavers installation, sod installation and plant installation (exhibit). Mr. Blackburn also discussed the proposals for filling in gaps in medians within the District to restore landscaping back to the way it was when it was originally installed. The Board discussed the options and requested that Valleycrest bring back to the March meeting a proposal for the installation of irrigation and sod, to replace the currently existing stones in Magnolia Park with turf. The Board also expressed interest in filling in the area with concrete and requested staff obtain a proposal for that. Mr. Gibbons requested proposals to fill in empty spaces in medians with turf and landscaping and to adjust the irrigation as necessary on Pleasant Plains and Connerton Blvd. The Board also requested an update of the tree project invoices that have been paid at the March meeting.

NINTH ORDER OF BUSINESS

Consideration of Dog Fountain Options

Ms. Bartholomew presented options for fountains for the dog park and responded to the Board member questions. The Board requested that staff bring back other options that are simpler in design and less expensive to install that might be in the range of \$1,000 to \$1,500 for cost.

TENTH ORDER OF BUSINESS

Discussion Regarding Magnolia Park Use Policies

The board discussed the presented polices and the issues with enforcement. Mr. Rundel indicated that he would communicate with residents who reside in the area near Magnolia Park to determine if there was an interest in their assistance with enforcing the current policies.

ELEVENTH ORDER OF BUSINESS

Staff Reports

- A. **District Counsel**
No Report.
- B. **District Engineer**
No Report.
- C. **District Manager**
Mr. Cox reminded the Board that the next meeting was scheduled for March 7, 2016 at 4:00 p.m.

Mr. Gibbons addressed the tree planting project and noted that it appears to be

approximately halfway completed.

Mr. Cox addressed the issue of the current trapper service provider not carrying workers' compensation insurance, and that it was strongly recommended that all vendors working on CDD property carry workers' compensation coverage. The Board requested staff to seek out vendors for the trapping service that carry the insurance coverage.

TWELFTH ORDER OF BUSINESS

Audience Comments

Mr. Pat Shore presented several issues to the Board including unauthorized fishing, speeding on Connerton Blvd., street lights operating in unbuilt-up areas, and concerns about builders leaving.

THIRTEENTH ORDER OF BUSINESS

Supervisor Requests

Mr. Gibbons addressed the issue of the procedures for appointing a replacement for the vacant Supervisor seat.

Mr. Rundel addressed the issue of the fountain lights in the fountain, and shining on the fountain, not working and requested staff pursue getting repair proposals.

FOURTEENTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Dombrowski, seconded by Mr. Rundel, with all in favor, the Board of Supervisors adjourned the meeting at 6:27 p.m., for Connerton West Community Development District.


Assistant Secretary


Chairman / ~~Vice~~ Chairman

Proposal for Extra Work at Connerton West CDD

Property Name	Connerton West CDD	Contact	Tyree Brown
Property Address	2110 Fountain Garden Way Land O' Lakes , FL 34637	To	Connerton West CDD c/o Rizzetta & Co.Inc
		Billing Address	c/o Rizzetta & Co Inc 5844 Old Pasco Rd Ste 100 Wesley Chapel , FL 33544

Project Name Magnolia Park
Project Description Spray out and replace all the sod in the park.

Scope of Work

QTY	UoM/Size	Material/Description	Unit Price	Total
28,000.00	SQUARE FEET	St. Augustine Floratam Sod - Turf Installed	\$1.00	\$28,000.00

For internal use only

SO# 6184863
JOB# 342200096
Service Line 130

Total Price \$28,000.00

THIS IS NOT AN INVOICE

This proposal is valid for 60 days unless otherwise approved by ValleyCrest Landscape Maintenance, Inc.
ValleyCrest Landscape Maintenance, Inc. | 26642 Wild Fern Circle, Lutz, FL 33559 ph. (813) 994-2309 fax (813) 973-3293 | www.valleycrest.com

Proposal for Extra Work at Connerton West CDD

Property Name	Connerton West CDD	Contact	Tyree Brown
Property Address	2110 Fountain Garden Way Land O' Lakes , FL 34637	To	Connerton West CDD c/o Rizzetta & Co.Inc
		Billing Address	c/o Rizzetta & Co Inc 5844 Old Pasco Rd Ste 100 Wesley Chapel , FL 33544

Project Name Magnolia Park
Project Description Install paver walkway

Scope of Work

QTY	UoM/Size	Material/Description
3,500.00	EACH	Install paver walkway

For internal use only

SO# 6184876
JOB# 342200096
Service Line 130

Total Price \$52,500.00

THIS IS NOT AN INVOICE

Proposal for Extra Work at Connerton West CDD

Property Name	Connerton West CDD	Contact	Tyree Brown
Property Address	2110 Fountain Garden Way Land O' Lakes , FL 34637	To	Connerton West CDD c/o Rizzetta & Co.Inc
		Billing Address	c/o Rizzetta & Co Inc 5844 Old Pasco Rd Ste 100 Wesley Chapel , FL 33544

Project Name Magnolia Park
Project Description Landscape installation.

Scope of Work

QTY	UoM/Size	Material/Description	Unit Price	Total
40.00	HOUR	Remove plant material and prep beds	\$34.00	\$1,360.00
450.00	EACH	3 gal. Shrub Installed	\$17.50	\$7,875.09
880.00	EACH	1 gal. Ground Cover Installed	\$7.00	\$6,160.00
55.00	EACH	Pine Bark Mulch Installed	\$50.00	\$2,750.00

Concrete
Irrigation
March 2016

For internal use only

SO# 6184883
JOB# 342200096
Service Line 130

Total Price \$18,145.09

THIS IS NOT AN INVOICE