

**MINUTES OF MEETING**

*Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.*

**CONNERTON WEST  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of Connerton West Community Development District was held on **Monday, January 4, 2016 at 4:03 p.m.** at Club Connerton, located at 21100 Fountain Garden Way, Land O' Lakes, FL 34638.

Present and constituting a quorum:

Stewart Gibbons	<b>Board Supervisor, Chairman</b>
Peter Rundel	<b>Board Supervisor, Assistant Secretary</b>
Richard Dombrowski	<b>Board Supervisor, Assistant Secretary</b>
Bryan Gifford	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Greg Cox	<b>District Manager, Rizzetta &amp; Company, Inc.</b>
Roy Van Wyk	<b>District Counsel, Hopping Green &amp; Sams,P.A.</b>
Lara Bartholomew	<b>District Engineer, Heidt Design</b>
Tyree Brown	<b>Operations Manager, Rizzetta &amp; Company, Inc.</b>
Ron Litts	<b>Arborist Consultant; FL Int'l Society of Arboriculture</b>
Ashley Noonan	<b>Analyst; Hayman Woods</b>
Audience	

**FIRST ORDER OF BUSINESS**

**Call to Order**

Mr. Cox called the meeting to order and read the roll call.

**SECOND ORDER OF BUSINESS**

**Audience Comments on Agenda Items**

The Board heard a request for the status of the installation of the Gardens monument entrance sign. Ms. Bartholomew responded with an update.

**THIRD ORDER OF BUSINESS**

**Consideration of Minutes of the Board of Supervisors' Continued Meeting held on November 18, 2015**

<p>On a Motion by Mr. Gifford, seconded by Mr. Rundel, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' Continued Meeting held on November 18, 2015, for Connerton West Community Development District.</p>
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**FOURTH ORDER OF BUSINESS**

**Consideration of Minutes of the Board of Supervisors' Meeting held on December 7, 2015**

On a Motion by Mr. Rundel, seconded by Mr. Gifford, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' Meeting held on December 7, 2015, for Connerton West Community Development District.

**FIFTH ORDER OF BUSINESS**

**Consideration of the Operation and Maintenance Expenditures for November 2015**

The Board members discussed the issue of not receiving updated information from Jerry's Nuisance regarding what he has trapped each month.

Mr. Gibbons requested the Mr. Cox provide an update of the financial status of the District and Mr. Cox provided the update.

On a Motion by Mr. Dombrowski, seconded by Mr. Rundel, with all in favor, the Board of Supervisors accepted the Operation and Maintenance Expenditures for November 2015 (\$85,332.55) for Connerton West Community Development District.

**SIXTH ORDER OF BUSINESS**

**Ratification of Series A-1 & A-2 Construction Requisitions #7-10**

On a Motion by Mr. Dombrowski, seconded by Mr. Gifford, with all in favor, the Board of Supervisors ratified the Series 2015 A-1 & A-2 Construction Requisitions #7-10, for Connerton West Community Development District.

**SEVENTH ORDER OF BUSINESS**

**Ratification of Arbitrage Rebate Calculation Series 2004 A-1 & A-2**

On a Motion by Mr. Gifford, seconded by Mr. Dombrowski, with all in favor, the Board of Supervisors approved to accept and file the Arbitrage Rebate Calculation Series 2004 A-1 & A-2, for Connerton West Community Development District.

**EIGHTH ORDER OF BUSINESS**

**Ratification of Arbitrage Rebate Calculation Series 2006 A-1 & A-2**

On a Motion by Mr. Gifford, seconded by Mr. Dombrowski, with all in favor, the Board of Supervisors approved to accept and file the Arbitrage Rebate Calculation Series 2006 A-1 & A-2, for Connerton West Community Development District.

**NINTH ORDER OF BUSINESS**

**Monthly Landscape Maintenance Update**

Mr. Brown presented the monthly Operations Field Report to the Board and addressed their questions.

The Board, at this point, considered proposals related to the tree planting project. Mr. Ron Litts explained the changes needed to the previously approved planting proposal due to a variety of reasons. He explained where the proposed 80 Oak trees would be going within the District and how they would be funded.

On a Motion by Mr. Gifford, seconded by Mr. Rundel, with all in favor, the Board of Supervisors approved a proposal from Aventura Nursery & Landscape, Inc. for 80 Oak trees totaling \$12,000, for Connerton West Community Development District.

On a Motion by Mr. Dombrowski, seconded by Mr. Gifford, with all in favor, the Board of Supervisors approved a proposal from Abor Contractors, LLC for the transportation of the 80 Oak trees totaling \$13,600, for Connerton West Community Development District.

**TENTH ORDER OF BUSINESS**

**Ratification of 2016 Insurance Policy Selection**

On a Motion by Mr. Dombrowski, seconded by Mr. Gifford, with all in favor, the Board of Supervisors ratified the Chairman's selection of the Stahl Associates 2016 insurance policy proposals, for Connerton West Community Development District.

**ELEVENTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel**

Mr. Van Wyk informed the Board that he had been working with counsel for the owners of the parcels near the newly planned McDonalds. He explained the discussions had taken place regarding the collection of the delinquent O&M and Debt Service assessment payments while the trustee was holding the land and when it was sold at tax deed sale. The current amount due to the District is \$20,053.27. He indicated that with the next fiscal year budget, the assessment level for those parcels would need to be recalculated and trued up for O&M and Debt Service. He requested authorization to send them (Connerton Corner, LLC) a Statement of Account reflecting a balance of \$20,053.27, and waiving any delinquent amounts in order to resolve the issue.

On a Motion by Mr. Dombrowski, seconded by Mr. Gifford, with all in favor, the Board of Supervisors agreed to waive the past due amounts, together with interest and penalties, and to authorized staff to send a Statement of Account to Connerton Corner, LLC reflecting a

balance of O&M and Debt Service Assessments due totaling \$20,053.27, for Connerton West Community Development District.

**B. District Engineer**

Ms. Bartholomew provided an update of the construction contract for Parcel 212 and informed the Board that a pre-construction meeting was scheduled for the following week.

**C. District Manager**

Mr. Cox reminded the Board that the next Board meeting was scheduled for February 1, 2016 at 4:00 p.m. and informed them that an Audit Committee meeting was scheduled to immediately precede the CDD Board meeting.

Mr. Cox reminded the Board that there was still a need to have all Board members activate their CDD email addresses.

Mr. Cox informed the Board of the status of his efforts to get the flag pole in the Arbors operational once again.

Mr. Cox discussed the issue of the rules for use of Magnolia Park. Mr. Rundel provided background information regarding the recent party that was held on New Year's Eve and provided some issues related to the current rules and the Board discussed the rules and asked Mr. Cox to bring this topic back to the Board for more detailed discussion.

**TWELFTH ORDER OF BUSINESS**

**Audience Comments**

The Board members addressed a question from the Board regarding the utility bills.

There was also a question regarding the CDD owned common areas adjacent to privately owned lots and what the CDD was doing to re-plat those areas to make them part of the private lot. Mr. Gibbons provided an explanation to the resident. Ms. Bartholomew informed that there was a "neighborhood meeting" immediately following the CDD meeting on this subject.

**THIRTEENTH ORDER OF BUSINESS**

**Supervisor Requests**

Mr. Gifford informed Mr. Brown of an irrigation leak.

Mr. Rundel requested a status of the repair efforts of the lights in and on the fountain along with the associated costs. Mr. Cox responded that the effort was still underway.

Mr. Rundel also requested information about the status of the landscaping renovations for Magnolia Park and Mr. Brown indicated the proposals were forthcoming.

Mr. Dombrowski requested that staff bring back to the next agenda the issue of fixing the dog park leaking hose and to present the examples of the fountains she had researched.

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**FOURTEENTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Mr. Dombrowski, seconded by Mr. Gifford, with all in favor, the Board of Supervisors adjourned the meeting at 5:02 p.m., for Connerton West Community Development District.

  
Assistant Secretary

  
Chairman / Vice Chairman