

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**CONNERTON WEST
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of Connerton West Community Development District was held on **Monday, September 14, 2015 at 4:03 p.m.** at Club Connerton, located at 21100 Fountain Garden Way, Land O' Lakes, FL 34638.

Present and constituting a quorum:

Stewart Gibbons	Board Supervisor, Chairman
Randy Cook	Board Supervisor, Vice Chairman
Peter Rundel	Board Supervisor, Assistant Secretary
Richard Dombrowski	Board Supervisor, Assistant Secretary

Also present were:

Greg Cox	District Manager, Rizzetta & Company, Inc.
Roy Van Wyk	District Counsel, Hopping Green & Sams, P.A.
Lara Bartholomew	District Engineer, Heidt Design
Eva Bailey	Vice President, Cardno

FIRST ORDER OF BUSINESS

Call to Order

Mr. Cox called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments on Agenda Items

There were no audience members present.

THIRD ORDER OF BUSINESS

Consideration of Minutes of the Board of Supervisors' Meeting held on August 3, 2015

Mr. Cox presented the minutes of the Board of Supervisors' meeting held on August 3, 2015. Mr. Van Wyk requested a correction to the spelling of his name.

On a Motion by Mr. Cook, seconded by Mr. Rundel, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' meeting held on August 3, 2015 as amended, for Connerton West Community Development District.

(Mr. Dombrowski arrived at this time while meeting was in progress.)

FOURTH ORDER OF BUSINESS

**Consideration of the Operation and
Maintenance Expenditures for July 2015**

Mr. Cox presented the Operation and Maintenance Expenditures for July 2015. The board requested information regarding how many hogs have been caught recently. They also requested information regarding whether Cardinal Landscaping had acknowledged the completion of payments.

On a Motion by Mr. Cook, seconded by Mr. Dombrowski, with all in favor, the Board of Supervisors accepted the Operation and Maintenance Expenditures for July 2015 (\$109,147.12) as presented for Connerton West Community Development District.

FIFTH ORDER OF BUSINESS

**Ratification of Series 2015 Construction
Requisitions #27-31**

Mr. Cox presented the Series 2015 Construction Requisitions #27-31.

On a Motion by Mr. Cook, seconded by Mr. Dombrowski, with all in favor, the Board of Supervisors ratified Series 2015 Construction Requisitions #27-31 as presented for Connerton West Community Development District.

SIXTH ORDER OF BUSINESS

**Ratification of Series 2015 A-1 & A-2
Construction Requisitions #1-4**

Mr. Cox presented the Series 2015 A-1 & A-2 Construction Requisitions #1-4.

On a Motion by Mr. Cook, seconded by Mr. Dombrowski, with all in favor, the Board of Supervisors ratified Series 2015 A-1 & A2 Construction Requisitions #1-4 as presented for Connerton West Community Development District.

SEVENTH ORDER OF BUSINESS

Cardno Discussion of Mitigation Sites

Ms. Eva Bailey, V.P. of Cardno, was in attendance and presented an update of the status of the mitigation areas within the district. She discussed whether the Board was required to continue maintenance on the sites if they were deemed complete. The Board requested copies of letters that Cardno had sent to the Corps of Engineers regarding the sites. Ms. Bailey offered to perform an inspection of the sites if the Board desired.

On a Motion by Mr. Cook, seconded by Mr. Dombrowski, with all in favor, the Board of Supervisors approved an inspection by Cardno of the District's mitigation sites with a not-to-exceed amount of \$1,200, for Connerton West Community Development District.

EIGHTH ORDER OF BUSINESS

Monthly Landscape Maintenance Update

Mr. Brown informed the Board that ValleyCrest was now going on six weeks as the new contractor and was doing a good job so far. He noted that they are doing more detail work and pruning trees. Roy Harris, with ValleyCrest, discussed issues with the weight of the mowers and the soft turf.

Mr. Cook discussed issues with the entrance off of Highway 41, and Mr. Rundel discussed the Live Oaks on Pleasant Parkway. There was discussion about the sprinkler heads in the empty annuals beds. Mr. Harris estimated four more weeks to get fully caught up.

Mr. Gibbons requested information about the mulching of the main entrance.

On a Motion by Mr. Cook, seconded by Mr. Rundel, with all in favor, the Board of Supervisors authorized the Chairman to approve a mulching proposal for the main entrance with a not-to-exceed amount of \$5,000, for Connerton West Community Development District.

Mr. Cox informed the Board of a proposal approved by the Chairman for the annuals install for \$8,750, and requested a motion to ratify this approval.

On a Motion by Mr. Dombrowski, seconded by Mr. Cook, with all in favor, the Board of Supervisors ratified the approval of the annuals install proposal for \$8,750, for Connerton West Community Development District.

NINTH ORDER OF BUSINESS

Consideration of Sports Field Special Application Proposal

Mr. Brown presented the proposal from ValleyCrest for \$3,400 and explained the purpose of the application.

On a Motion by Mr. Cook, seconded by Mr. Rundel, with all in favor, the Board of Supervisors approved the sports field special application proposal from ValleyCrest for \$3,400 for Connerton West Community Development District.

TENTH ORDER OF BUSINESS

Consideration of Landscape Mulch Proposal

Mr. Cox presented the proposal from ValleyCrest for \$24,525 for landscape mulch.

On a Motion by Mr. Cook, seconded by Mr. Rundel, with all in favor, the Board of Supervisors approved the ValleyCrest landscape mulch proposal as presented for Connerton West Community Development District.

ELEVENTH ORDER OF BUSINESS

Consideration of Shell Path Renovation Proposals

The Board discussed the topic and requested that the District Engineer evaluate the proposals from an ADA perspective and requested staff to determine the total amount of sidewalk to be installed. The item was postponed until the October meeting.

TWELFTH ORDER OF BUSINESS

Consideration of Holiday Lighting Proposals

The Board members discussed two proposals from Illuminations, one for \$12,000 and one for \$17,000. The Board questioned if the developer could contribute to the cost, by funding \$5,000 for the fountain. The board authorized to pay \$10,000 for the holiday lighting.

On a Motion by Mr. Cook, seconded by Mr. Dombrowski, with all in favor, the Board of Supervisors authorized \$10,000 for holiday lighting work with Illuminations, and authorized Mr. Cook to adjust the lighting plan accordingly, for Connerton West Community Development District.

THIRTEENTH ORDER OF BUSINESS

Consideration of Parcel 213 Change Orders

Mr. Van Wyk explained the two change orders to the Board.

On a Motion by Mr. Cook, seconded by Mr. Dombrowski, with all in favor, the Board of Supervisors approved the two Parcel 213 Change Orders, for Connerton West Community Development District.

FOURTEENTH ORDER OF BUSINESS

Consideration of Resolution 2015-15, Setting Fiscal Year 2015-2016 Meeting Schedule

Mr. Cox presented resolution 2015-15, setting the fiscal year 2015-2016 meeting schedule.

On a Motion by Mr. Cook, seconded by Mr. Rundel, with all in favor, the Board of Supervisors adopted Resolution 2015-15, Setting the Fiscal Year 2015-2016 Meeting Schedule, for Connerton West Community Development District.

FIFTEENTH ORDER OF BUSINESS

**Consideration of Amended and Restated
Disclosure of Public Financing**

Mr. Van Wyk presented and explained the purpose and content of the document.

On a Motion by Mr. Rundel, seconded by Mr. Cook, with all in favor, the Board of Supervisors approved the Amended and Restated Disclosure of Public Financing, for Connerton West Community Development District.

SIXTEENTH ORDER OF BUSINESS

**Discussion of Parcel 212 Construction
RFP Issuance**

Ms. Bartholomew discussed the Parcel and provided a map.

Mr. Van Wyk discussed the project plan, and the RFP and contract plans.

On a Motion by Mr. Dombrowski, seconded by Mr. Rundel, with all in favor, the Board of Supervisors authorized issuance of the RFP for construction services for Parcel 212, for Connerton West Community Development District.

SEVENTEENTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Mr. Van Wyk informed the Board that he had received a letter from FCPG counsel requesting that the District issue a revised estoppel letter based on his client contention that the assessment amount and apportionment was incorrect. Mr. Van Wyk requested that he be authorized to respond to FCPG counsel that the District will not be revising the current estoppel letter. He also requested that in light of the issues raised by the parcel owner that the parcel be removed from the certified roll and instead collected directly by the District.

On a Motion by Mr. Rundel, seconded by Mr. Cook, with all in favor, the Board of Supervisors authorized staff to send a response letter, and to remove the former townhome parcel from the certified assessment roll and add to the direct collect for the Connerton West CDD.

B. District Engineer

Garden Park Playground Status Update

Ms. Bartholomew explained that construction work was complete, but she had not seen any invoices as of yet. She noted that the swing set leg was on order and that they had not yet located a suitable replacement bench. Mr. Gibbons expressed his displeasure with this project and recommended removing the contractor from

future bid lists. The Board discussed and concluded to make the table with the missing bench an ADA accessible table, and to get a credit back from the contractor instead of trying to replace it.

Tree Planting Program

Ms. Bartholomew presented the landscape plans portion of the tree planting program. She presented Parcel 214 landscape plans which included enhancements over and above the program. She explained the roadway tree replacement and enhancements shown on the plans have been permitted.

Mr. Cox presented two proposals from Aventura, one for \$8,246.25 for the buffers in 211, and one for \$68,950 for the remainder of the tree installation. Discussion ensued regarding the details of these proposals, including the Boards' understanding that a portion of these costs was supposed to be taken care of by the developer. Discussion ensued regarding additional tree work needed. Mr. Cook requested proposals for additional work to the Jasmine Abbey median. Ms. Bartholomew noted that she would present meeting notes at the next meeting regarding the landscape plans that have been discussed at previous meetings.

C. District Manager

Mr. Cox reminded the Board that the next meeting was scheduled for October 5, 2015 at 4:00 p.m.

EIGHTEENTH ORDER OF BUSINESS

Audience Comments

There were no audience members present.

TWENTY-FIRST ORDER OF BUSINESS

Supervisor Requests

Mr. Cook commented that he had reviewed the new website draft and is pleased with what he has seen so far.

TWENTY-SECOND ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Dombrowski, seconded by Mr. Gibbons, with all in favor, the Board of Supervisors adjourned the meeting at 6:14 p.m. for Connerton West Community Development District.


Assistant Secretary


Chairman Vice Chairman